

Think.com

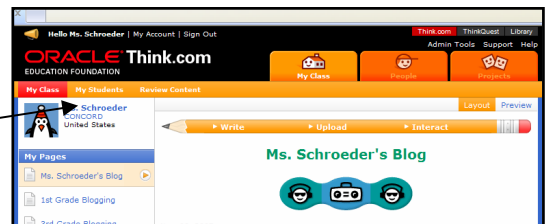
Teacher Directions for setting up and using Think.com

Prior to using Think.com Molly Schroeder will need to set up an account for you
Please contact her at molschroeder@edina.k12.mn.us before set up

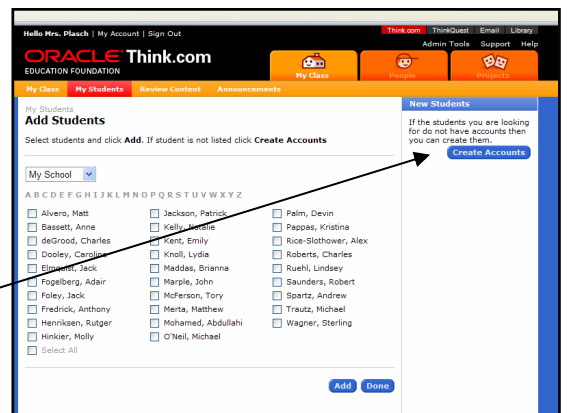
1. Go to think.com
2. Enter your username and password from Molly Schroeder
Username: _____
Password: _____
3. Accept the Terms of Use



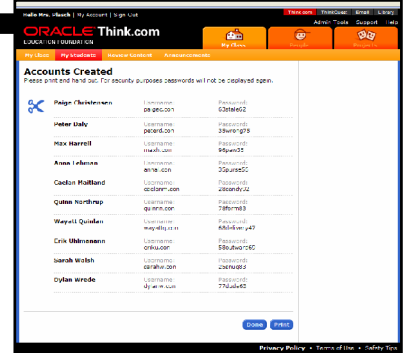
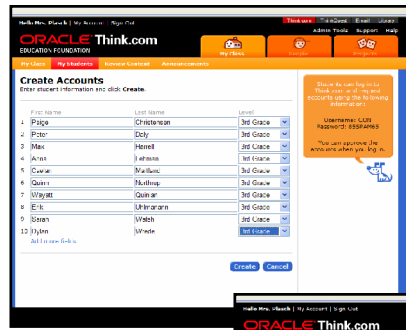
4. Click on My Students
5. Click on the Plus+ sign to add students



6. You will see other students already added
7. You can change view options
8. If you students haven't been entered (most likely situation) you will need to Create Accounts



9. Enter student names and select grade level (it is okay to use full names here, they will not be used on public view)
10. To **PRINT** Student Login and Password Information **DO NOT** push the PRINT button on the bottom of the page. It will give you an error message.
11. Instead go to FILE>PRINT>win2PDF
Push OK, I AGREE
Navigate to your H:Drive
Push Save
Now your passwords are saved in your H:Drive and available to PRINT anytime
12. Select DONE and go back to My Class



The Basic Tools of your Think.com space are Write, Upload and Interact

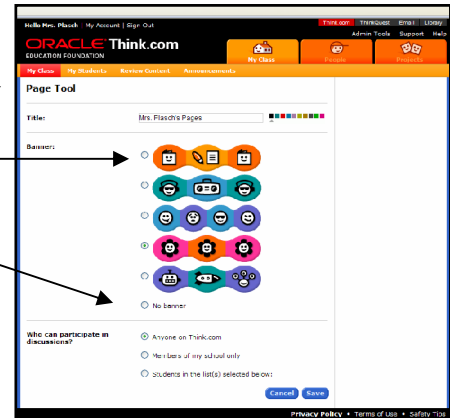
Click on Edit Page Info and change your Blog Title

You also can receive messages

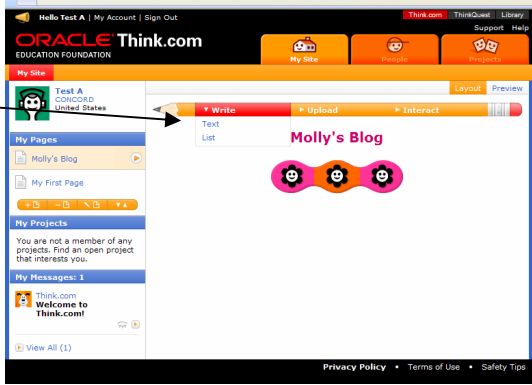


Click on Edit Page Info...

13. Rename your page
14. Choose a Banner if you want one
15. Choose participation and click SAVE



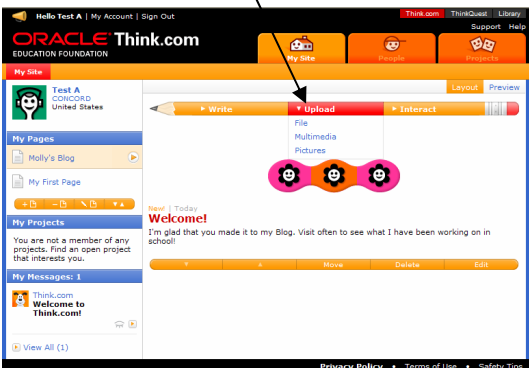
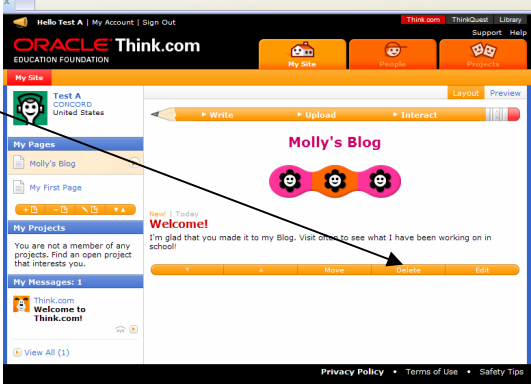
Click on Write
You have a choice of writing text or writing a list.
Click on text



Title Your Entry (change color if you'd like)
Write Your Text
Choose how to share your text
Choose YES, if you want it on your Blog
When you push save, your Entry will be posted automatically



You can Edit, Delete and/or Move your entry from this Front Page Menu
Next, go to UPLOAD

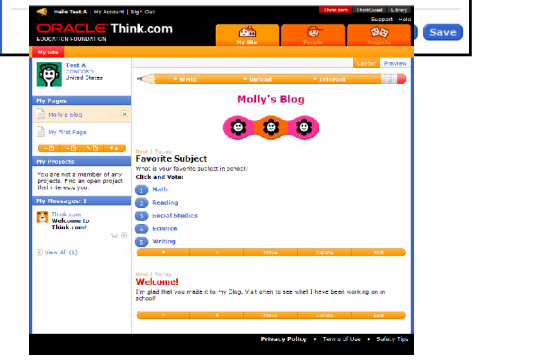
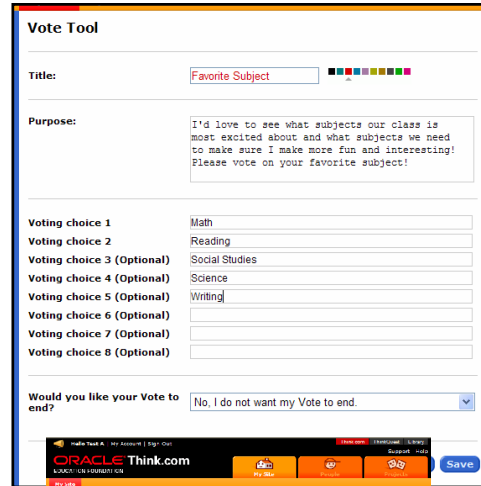


Here you can Upload a File, Multimedia or Pictures

Now click on Interact
 Here you can create a Vote, Message Board, Debate, Ask Me or Brainstorm. Each of these buttons allows people visiting your Blog to respond to your question.



Let's post a **VOTE**- click on Vote
 Lets do a favorite subject vote!
 In the **PURPOSE** ask people what their favorite subject is.
 In the **Voting Choices** write the options
 people have to vote on
 Click **SAVE**



You should see your vote on your Blog
 You can also change the order of your Blog with the up and down arrows
 After people vote, it will produce a graph of results!

16. Next, let's go into My Students



17. Click on the + sign to add your students

18. Select your students from the list

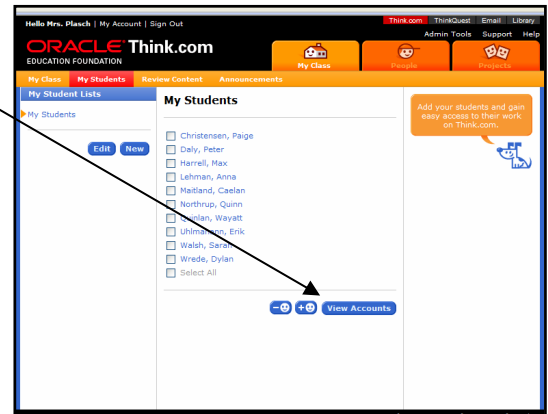
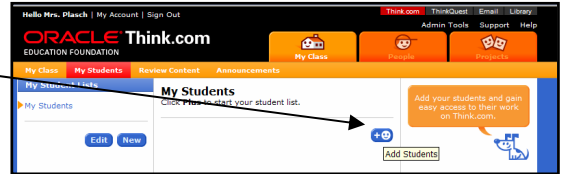
19. For each page you must push ADD before moving on...then you can move to the next page to select students

20. Click DONE when your students have been Added

21. Now you can View their Accounts, Add Students or Drop Students

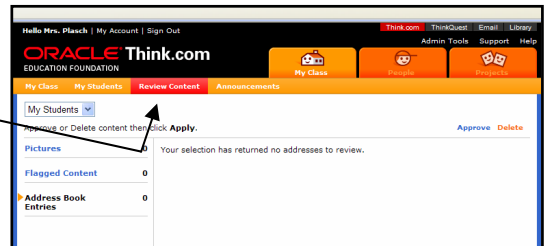
22. If you click on a student, you can see their personal Think.com Blog

23. If you click View Accounts you can deactivate their account and see their profile



24. Click Review Content

25. Here you will be sent items to approve or disapprove



26. There are two more tabs on the top of the screen

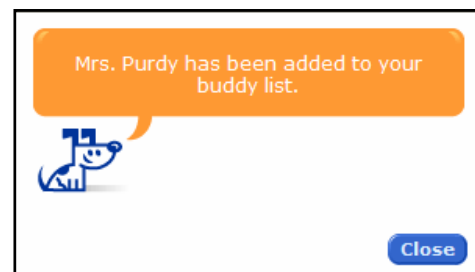
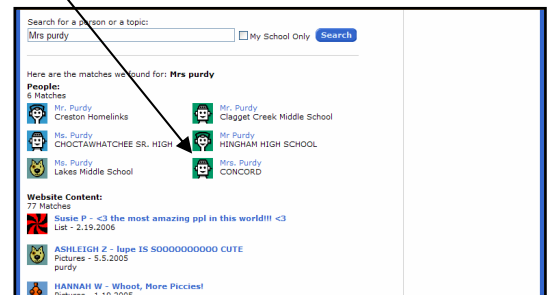
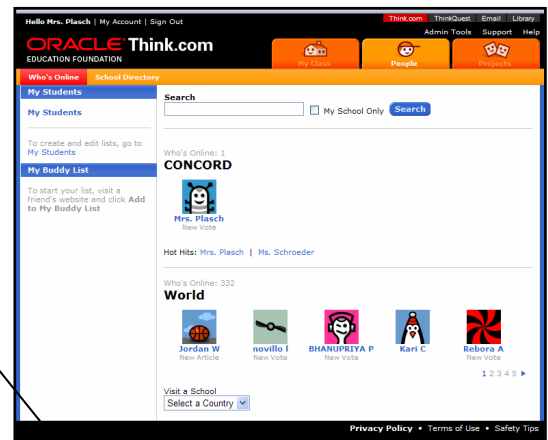
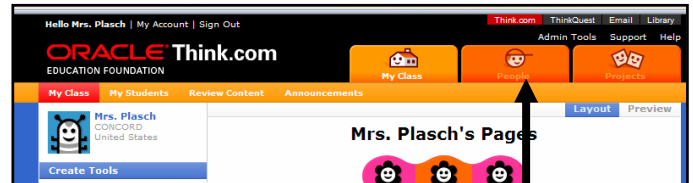
27. Click on My People

28. Here you can add to your Buddy List by searching in the School

29. If I wanted to add Mrs. Purdy to My Buddy List, I search for her name and then select her name from the search.

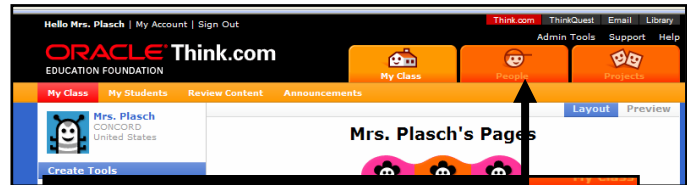
30. Her Think.com page will come up and you want to Add Her to Your Buddies

31. You can also write a message to the person



32. Herald will let you know if you have successfully added to My Buddy List

33. Click back on your People Tab and you'll be back to where you want to be

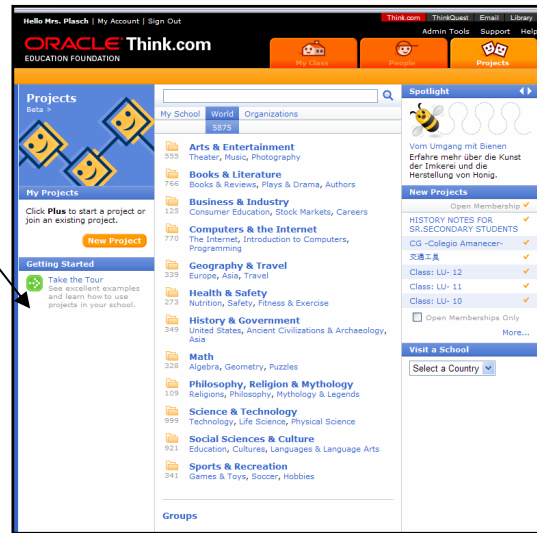


34. You Can Also go to your School Directory and Visit People's Site



35. The Projects Tab allows you to create or join Multi-media projects happening around the world

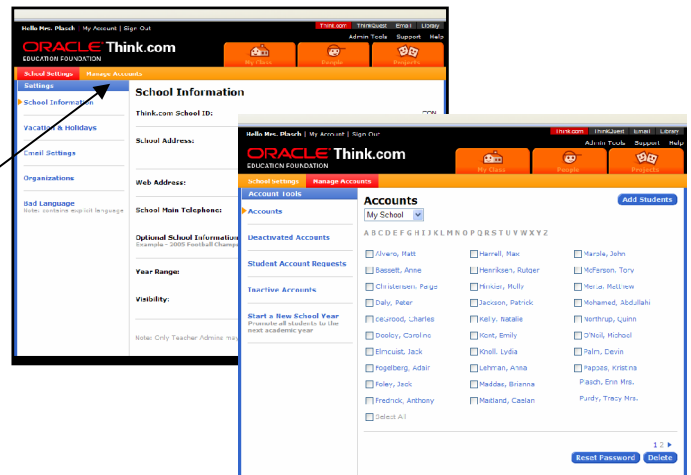
36. If you are interested in this option, make sure you Take the Tour



37. You Also have a few ADMIN tools

38. Molly Schroeder will update the School Settings

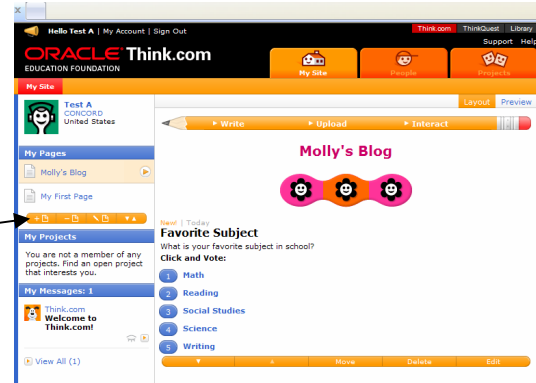
39. You can access and Manage Accounts



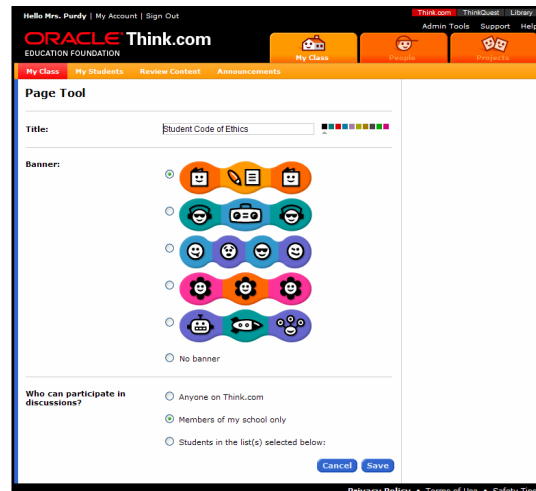
Adding Student Code of Ethics to Think.com

All Edina Blogs and Wikis used in the classroom need to have the Student Code of Ethics posted on their site.

1. Login to your Think.com page
2. On the right Side under MY PAGES click on the + sign to ADD A PAGE



3. Title the Page Student Code of Ethics
4. Choose a Banner if you'd like
5. Select Members of My School in participation
6. Click SAVE



7. Now Click on Write and List

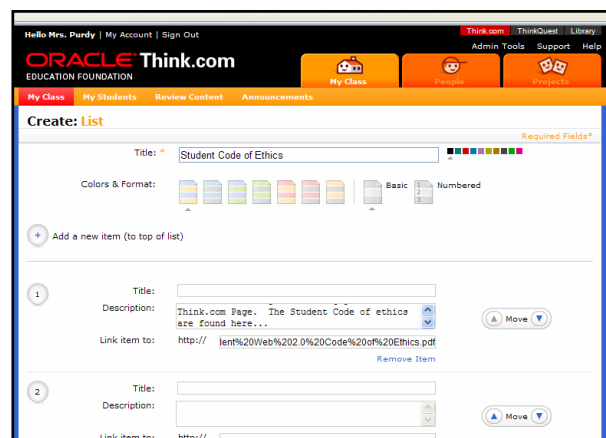


8. Title your List Student Code of Ethics
9. Give a description similar to the one provided
10. Attach the Student Code of Ethics link.

LINK to copy and paste:

<http://www.edina.k12.mn.us/support/technology/is/pdf/Student%20Web%202.0%20Code%20of%20Ethics.pdf>

11. Push **SAVE**



12. The Student Code of Ethics will show up on this page

13. You will also notice that your pages are in a different order.

14. You can change the order of your pages by using the up and down arrows.

15. The page that is listed first is what page will show up when other people visit your Blog.



Think.com Parent Page

1. Think.com has a Parent Page option that you can use if you'd like

2. Read their suggestions for this page as well as their Privacy Information and click I ACCEPT

3. You may want to add contact information, Student Code of Ethics, etc.

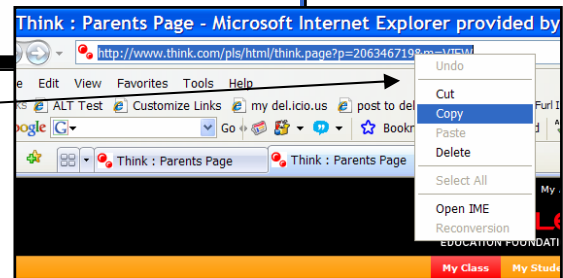
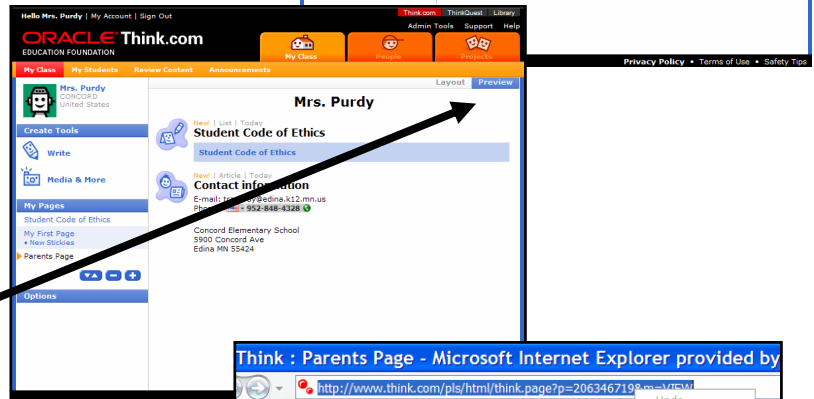
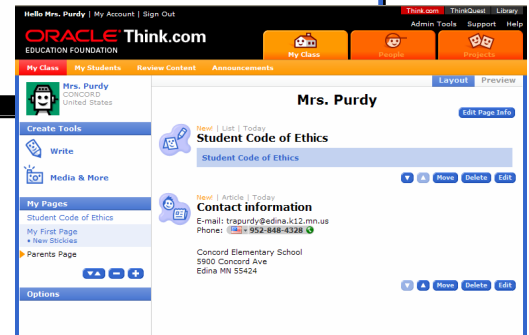
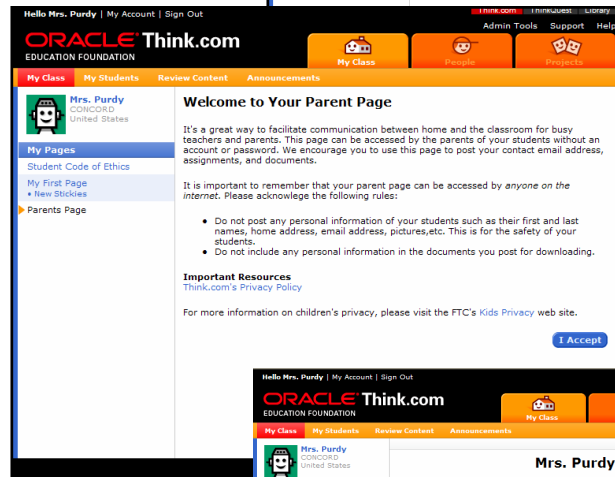
4. You will need to send the link to the parents page via e-mail to your parents

5. Make Sure you are in the PREVIEW view of the parents page

6. Copy the link in the URL Box

7. E-mail this link to parents

8. Parents do NOT need a password or an account



This document was created with Win2PDF available at <http://www.win2pdf.com>.
The unregistered version of Win2PDF is for evaluation or non-commercial use only.
This page will not be added after purchasing Win2PDF.